

Information for Construction Volunteers

1. Note that on the construction site, volunteers must be 18 years old to be on the work site and to perform any of the various construction related jobs.

A Release and Waiver of Liability must be completed by all volunteers!

2. Work usually begins on Friday and Saturday at 8:00 am and ends whenever the work for that day is complete, usually around 2:30.
3. The below Dress Code for the Construction Site must be followed:
 - ***Closed-toe, sturdy shoes are mandatory in all environments!***
 - When appropriate, volunteers must wear personal protective equipment as requested – gloves, safety glasses, etc.
 - Any clothing with disturbing messages or that is provocative in nature, which could be viewed by others as offensive or suggestive, is prohibited.
 - All volunteers should wear weather appropriate apparel that is suited for the construction site. Jeans and t-shirts are acceptable.
 - Volunteers should not wear clothing that is too short, too low-cut, or sheer. No tube tops, or bare midriffs allowed.
 - Undergarments should be covered with clothing.
 - For safety purposes, construction volunteers **cannot** wear any jewelry at the site.
 - Construction volunteers may wear shorts of a modest length (knee-length or longer).
4. Upon arrival at the site, please **sign in** on the **ACHFH Construction Waiver Sign In Sheet**. This insures that you are covered by Habitat's insurance policy for *supplemental* insurance needs. *Your insurance carrier is primary.*
5. On site the crew leaders are in charge. Seek their advice when needed and heed their instructions when given.
6. Put **safety first**. You are the best judge of your own limitations, based on your physical health and overall conditioning. Do not perform tasks, which seem too complicated and dangerous for you. Safety is everybody's concern. Since Habitat crews normally have a high proportion of inexperienced people, everyone must pay particular attention to safety. If you see anything that is unsafe, report it to a supervisor immediately.
7. When in doubt, always ask!
8. Do your work with care. This will be someone's first home.
9. Introduce yourself to your fellow workers and wear nametags to help others get to know you.
10. Be flexible and willing to perform tasks you may not have expected as schedules and the needs for the day may change.

11. If you drive to the site, please park with consideration of any neighbor's need for access to their property.
12. Leave time for cleanup on the job.
13. Portable toilets are available at all constructions sites.
14. Lunch is usually provided by the sponsor on their scheduled work days, but if you have any special dietary concerns, you should bring your lunch.
15. If you have tools and a tool belt, please bring them. Some tools will be provided on site, but bring yours just in case there are not enough. We recommend you bring the following if you have them.
 - 16 ounce hammer
 - 25 foot tape measure
 - Carpenter's pencil
 - Safety goggles
 - Gloves
 - Utility knife
 - Nail apron or tool belt

Be sure to clearly mark your name on your tools.